

PRIVACY POLICY

Date last updated: December 15, 2020

Your privacy is very important to us. Accordingly, we have developed this Privacy Policy in order for you to understand how we collect, use, communicate and make use of personal information. The following outlines our Privacy Policy, including why we collect information, how we manage it, and our practices regarding disclosure to third parties and requests to view or delete your personal information, in connection with your information and our privacy practices, YKK AP will comply with applicable laws and with this Privacy Policy.

Personal Information

When accessing our website, we will learn certain information about you during your visit. Similar to other commercial websites, our website utilizes a standard technology called “cookies” (see explanation below, “What Are Cookies?”) and web server logs to collect information about how our website is used. Information gathered through cookies and web server logs may include the date and time of visits, pages viewed, time spent at our website, websites visited just before and just after our website, and your IP address.

What Are Cookies?

A cookie is a very small text document, which often includes an anonymous unique identifier. When you visit a website, that site’s computer asks your computer for permission to store the text document in a part of your hard drive specifically designated for cookies. Each website can send its own cookie to your browser if your browser’s preferences allow it, but (to protect your privacy) your browser only permits a website to access the cookies it has already sent to you, not the cookies sent to you by other sites.

View our full [cookie policy](#).

Email Information

If you choose to correspond with us through email, we may retain the content of your email messages together with your email address and our responses. We provide the same protections for these electronic communications that we employ in the maintenance of information received online, and by mail and telephone.

Other Personal and Identifying Information

We also collect personal information, including information that can identify you personally, when you submit it to us directly, for example by completing a job application. Information we collect directly from you may include account credentials to allow you to log in to certain

portions of our website; personal identifiers such as your name, address, and email address and phone number; educational and employment details; and other material.

How Do We Use the Information That You Provide to Us?

We use personal information for the purposes of administering our business activities, providing customer service and making available other items and services to our customers and prospective customers. We also use such information to present our Website and its contents to you, and to provide you with information or services that you request from us. We use personal information to communicate with you about your account and the status of your correspondence with us. Finally, we may use personal information to carry out our obligations and enforce our rights, to notify you about changes to our Website, in any other way we may describe when you provide the information, and for any other purpose with your consent.

Disclosure of Personal Information

We may disclose aggregated information about our users, and information that does not identify any individual, without restriction.

We may disclose personal information that we collect or you provide as described in this Privacy Policy:

- To our subsidiaries and affiliates.
- To contractors, service providers, and other third parties we use to support our business.
- To a buyer or other successor in the event of a merger, divestiture, restructuring, reorganization, dissolution, or other sale or transfer of some or all of YKKAP's assets, whether as a going concern or as part of bankruptcy, liquidation, or similar proceeding, in which personal information held by us about our Website users is among the assets transferred.
- To fulfill the purpose for which you provide it.
- For any other purpose disclosed by us when you provide the information.
- With your consent.

We may also disclose your personal information:

- To comply with any court order, law, or legal process, including to respond to any government or regulatory request.
- To enforce or apply our terms of use and other agreements.
- If we believe disclosure is necessary or appropriate to protect the rights, property, or safety of YKK AP, our customers, or others.

How Do We Protect Your Information and Secure Information Transmissions?

Email is not recognized as a secure medium of communication. For this reason, we request that you do not send private information to us by email. However, doing so is allowed, but at your own risk. Some of the information you may enter on our website may be transmitted securely via a secure medium known as Secure Sockets Layer, or SSL.

Policy Changes

We reserve the right to amend this Privacy Policy at any time with or without notice. However, please be assured that if the Privacy Policy changes in the future, we will not use the personal information you have submitted to us under this Privacy Policy in a manner that is materially inconsistent with this Privacy Policy, without your prior consent.

We are committed to conducting our business in accordance with these principles in order to ensure that the confidentiality of personal information is protected and maintained.

Your California Privacy Rights

Please see [this page](#) to for disclosures about data collection and personal information rights applicable to California residents.

Personal Information Action Request

- Type of Request*
 - Request to delete my data
 - Request to view my data
 - Email*
 - *
 - I consent to having YKKAP collect and store my submitted information so they can respond to my inquiry.
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